



Request for Support Guidelines

The West Washtenaw Business Association (WWBA) was established in 2002. The mission of the WWBA is to unify members with common interests in improving economic, environmental, and security conditions within our community. The WWBA provides a forum for communication, group benefit participation, and social outreach.

As a general guideline, the WWBA considers support requests submitted in writing by March 1st of every year. A representative of the organization may be asked to attend a board meeting to discuss their request. The amount of money devoted to charities are determined annually by the Board of Directors and is based, in part, on contributions and or revenues to the WWBA during the prior year. All grants are considered single-year. Requests for additional years must be made on a year-by-year basis.

Criteria for funding:

1. Requesting organization must be 501(c)(3) organization and provide proof of such.
2. Requesting organization must be based on the Westside of greater Ann Arbor and a member of the WWBA.
3. Request must be for use in Washtenaw County.
4. The WWBA must be included in all publicity concerning the funding of the project, as applicable.
5. Grant funds are restricted to the purpose stated in the current request and are to be used within one year of receipt of grant. At the end of that year, the organization is hereby requested to submit proof of how the funds were used, either by letter, photographs, or an invitation extended to WWBA board members to visit the site where the funds were utilized.
6. The requesting organization's mission must coincide with the WWBA's mission to improve the economic, environmental or security conditions of our community.

The WWBA Board of Directors will review all requests in March of each year. The Board reserves the right to fund all or part of any appropriate request it approves. **The deadline for submitting proposals is March 1 of each year.** Organizations will be notified by April 1 whether or not their request for funds has been granted.

Please submit a proposal to:

West Washtenaw Business Association
Attn: Gifts Committee
P.O. Box 2801
Ann Arbor, MI 48103
Phone: (734) 668-1482
info@wwba.biz